

Contracting Email Template

For Current Clients

Let current clients or new clients know about how their business can benefit from contract staffing with your help! Use the email templates below to give you an idea of how to present contract staffing to clients.

From: ExistingCustomer@CustomerWebsite.com

To: YourEmail@YourFirm.com

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Hello _____,

First of all, thank you for your continued years of business with my recruiting team! We have been happy to assist you with your employment needs.

This is why we're excited to announce that we will be adding another way to provide you with employees. We've recently launched the contract staffing section of our business. This means we can now offer employee solutions to you on a temporary (or contract) basis. Contract staffing is ideal for positions that are more project based or for positions where you want to try out an employee before you commit to hiring them.

Our firm will handle the payroll and benefits for these employees. This means that all you have to do is tell the employee when to work.

Have you done contract staffing in the past? Or is this a new avenue for your company to explore?

Please let me know if contract staffing can assist your company with a new way of getting qualified workers.

Contracting Email Template

For New Clients

From: NewCustomer@CustomerWebsite.com

To: YourEmail@YourFirm.com

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Hello _____,

We are excited to announce that we're adding another way to provide employers like you with quality talent. We've recently launched the contract staffing section of our business. This means we can now offer employee solutions to you on a temporary (or contract) basis.

Contract staffing is ideal for positions that are more project based or for positions where you want to try out an employee before you commit to hiring them.

Our firm will handle the payroll and benefits for these employees. This means that all you have to do is tell the employee when to work.

Have you done contract staffing in the past? Or is this a new avenue for your company to explore?

Please let me know if contract staffing can assist your company with a new way of getting qualified workers.